

Building a Stronger Economy (BASE) Grant

Application Instructions & FAQ

Jonathan Clayton | Kansas Department of Commerce





RESPONSIBILITIES

- ADMINISTER SPARK FUNDS DIRECTED TOWARDS THE KANSAS DEPARTMENT OF COMMERCE FOR STATEWIDE PROGRAMS
- APPLY FOR AND ADMINISTER AMERICAN RESCUE PLAN ACT (ARPA) FUNDING THROUGH THE U.S. ECONOMIC DEVELOPMENT ADMINISTRATION (EDA)
- PROVIDE TECHNICAL ASSISTANCE, SUPPORT, AND GUIDANCE FOR LOCAL, COUNTY, AND REGIONAL APPLICATIONS FOR ARPA-RELATED FUNDING

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OVERVIEW

GRANT GUIDELINES

ELIGIBLE APPLICANTS

EXAMPLES OF ELIGIBLE USES OF FUNDS

APPLICATION REQUIREMENTS



BASE GRANT GUIDELINES

\$100,000,000 has been allocated from State Fiscal Recovery Funds, as permitted by the American Rescue Plan Act (ARPA). The BASE program was approved by the SPARK Executive Committee and the State Finance Council.

BASE is designed to support infrastructure development to address economic development opportunities statewide with the goal of expanding the state's base of businesses and residents.



BASE GRANT GUIDELINES

BASE will provide matching funds to address economic development opportunities throughout the state. The BASE program supports infrastructure investments associated with economic development projects.

A minimum 25% match is required by the applicant or additional program partner. Matching funds can include Local Fiscal Recovery Funds, Community Service Tax Credit Program funds, Community Development Block Grant (CDBG) funds, USDA programs, and funds from a general operating account.



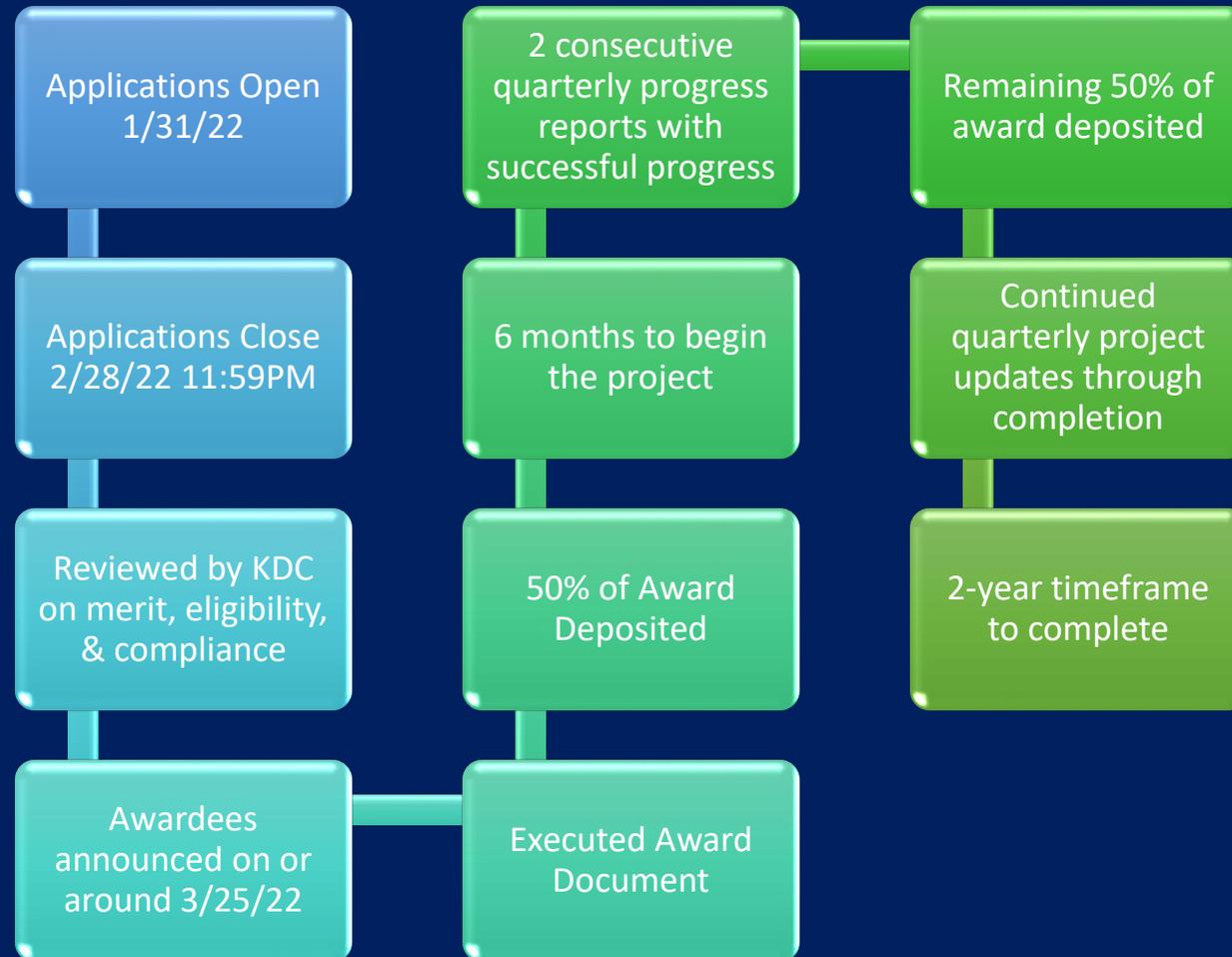
BASE GRANT GUIDELINES

Projects submitted must demonstrate the ability to be successfully implemented and complete organizational risk assessment questions.

Projects must begin within 6 months of an executed award agreement, and complete within 2 years of the agreement. Engineering reports, architectural drafts, construction costs, material purchases, and approved project-related expenditures would qualify as a successful start within the required 6-month window.



BASE GRANT GUIDELINES



ELIGIBLE APPLICANTS

County or Municipal Government

Economic Development Organization

Private Land Developer or Commercial Property Owner

Recognized Tribe within Kansas Borders

501c3 Designated Non-Profit Organization

Main Street Organization or Affiliate

Local Chamber of Commerce

Community Foundation

Rural Water District



EXAMPLES OF ELIGIBLE USE OF FUNDS



Infrastructure associated with the development of new business parks



Infrastructure required to support business expansions



Renovation of existing business parks to bring them up to modern standards



Development of infrastructure such as railroad spurs, water, wastewater, stormwater and other utilities



Commercial Driveway Aprons



Business Park Signage



Parking facilities directly associated with business attraction projects



Speculative industrial office and residential space



Development of infrastructure related to cybersecurity investments

APPLICATION REQUIREMENTS

PROJECT INFORMATION

Project Name, Address, Contact

SAM.GOV REGISTRATION & DUNS NUMBER

PROJECT DESCRIPTION & SCOPE

Project Narrative, Current Condition, Intended Use

PROJECT FUNDING NEED

Reasoning for BASE Funds, Other Sources of Funding

PROJECT BUDGET & NARRATIVE

Project's Financial Status

MATCHING FUND DOCUMENTATION

Financial Statements, Commitment Letters, Certified Audit, etc.

PROJECT TIMELINE



APPLICATION REQUIREMENTS

PROJECT PHOTOS

Maximum of 10

BUSINESS & MARKETING PLAN

COMMERCE FISCAL FORMS

Completed Federal W-9, Sexual Harassment Policy Acknowledgment

LETTERS OF SUPPORT

Minimum of 1, Maximum of 3

FINANCIAL RISK ASSESSMENT

Audits, Organizational Policies, Grant Management

OPTIONAL APPLICATION MATERIALS

Project Bids & Estimates

Architectural and/or Engineering Reports

LocationOne (LOIS) Brochure



[KANSASCOMMERCE.GOV/BASEGRANT](https://www.kansascommerce.gov/basegrant)

[FAQ SECTION](#)

[APPLICATION PORTAL](#)

[CONTACT INFORMATION](#)



QUESTIONS?



THANK YOU

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