

Reemployment Services & Eligibility Assessment

Work Search and Activity Record



A proud partner of the AmericanJobCenter network

You are required to perform three work search activities each week in order to maintain your eligibility for unemployment benefits. At least TWO of these work search activities each week must include an application for employment or submission of a resume if the employer accepts resumes in lieu of formal applications. Other activities could include additional job applications, attending job fairs, receiving Workforce Center services, browsing job posting websites, etc. If you fail to fully complete this information, your unemployment benefits may be denied.

Claimant Last Name		Claimant First Name			Part ID	Staff		
Job Contacts for Week Ending Saturday:								
Date	Employer Name	Employer Address	Employer Phone	Person Contacted	Contact Type	Position Applied for	Results	Office Use Verified
								Yes
								No
								Yes
								No
								Yes
								No

Job Contacts for Week Ending Saturday:								
Date	Employer Name	Employer Address	Employer Phone	Person Contacted	Contact Type	Position Applied for	Results	Verified
								Yes
								No
								Yes
								No
								Yes
								No

Job Contacts for Week Ending Saturday:								
Date	Employer Name	Employer Address	Employer Phone	Person Contacted	Contact Type	Position Applied for	Results	Verified
								Yes
								No
								Yes
								No
								Yes
								No

Job Contacts for Week Ending Saturday:								
Date	Employer Name	Employer Address	Employer Phone	Person Contacted	Contact Type	Position Applied for	Results	Verified
								Yes
								No
								Yes
								No
								Yes
								No

CERTIFICATION: I certify that the information I have provided is correct and complete, and I understand the willful or intentional misrepresentation to disclose a material fact is punishable under the Kansas Employment Security Law.

Claimant's Signature: _____ Date (mm/dd/yyyy): _____ Phone: _____